Start

Inform Chairman and Group Spokespeople of the Scrutiny Committee and Cabinet Committee and local members affected of the intention to take the decision without 28 days notice and/ or Cabinet Committee consideration and ask for comments.

FED

Publish the Key decision on the FED for 28 days

No time for this to be on the FED for 28 days!

Cabinet Committee.

Report and proposed decision considered by Cabinet committee

(can occur during the 28 days FED publication)

No time for to wait for the next Cabinet Committee!

Expediency

Publish a proposed decision. The proposed decision must be advertised for 5 clear working days before the decision can be taken.

Decision taken by Cabinet or Cabinet Member
&
Report and Record of Decision published.

(Not less than 28 days from first publication in the FED)

Inform Group Spokesmen of the Scrutiny Committee and Chairman and Group spokesmen of the relevant Cabinet Committee and local members of the intention to take the decision to take the decision under special urgency procedures and ask for comments.

Seek agreement from the Chairman of Scrutiny Committee and relevant Senior Manager that the decision cannot reasonably be deferred in order to follow statutory procedures.

No time for 5 days publication (or call-in)!!!

URGENCY

Decision taken by Cabinet or Cabinet Member. Report and Record of Decision published

SC refer to Cabinet Member for further consideration

Scrutiny Committee agree the decision does not need reconsideration

Considered by Scrutiny Committee no longer than 10 working days after the call-in request was made and either make no comment or require the Cabinet member to reconsider

Call-in

Democratic Services agree the reasons are legitimate. **Call-in Upheld**

Or

Democratic Services do not agree the reasons are legitimate. **Call-in refused**

Reasons reviewed by Democratic Services

A call-in has been requested!

Call-in period

5 clear working days call -in period, from publication

Cabinet / Cabinet Member reconsiders and takes the decision with or without amendments